

TCPS Curriculum Policy

Thames College of professional Studies aims to provide an effective curriculum for all students, supporting them to achieve and learn in their chosen field while developing their wider skills, attitudes and behaviours for life and work.

TCPS is accredited by reputed British Awarding Bodies to deliver several courses at various levels and disciplines, enabling us to offer qualifications from level 3 to level 7 in Business Management, Travel, Tourism & Hospitality Management and ESOL skills for life. Awarding bodies provide curriculum contents, indicative content, lecture guide and assessment criteria.

1. Aims

The aims of our curriculum are to:

- Offer effective and responsive learning pathways for students in their chosen courses
- Provide learning activities which are responsive to the needs and abilities of individual students and lead to achievement and progression
- Prepare students for further study, the world of work and to develop positive personal and social values
- Provide equal opportunities for all students regardless of gender, aptitude or cultural, ethnic or religious background.

2. Curriculum Structure

Curriculum structure is designed by specialist awarding body persons and qualifications hold QCF and NQF status. TCPS fully comply with the curriculum requirements of the awarding bodies.

3. Curriculum Content

TCPS offers flexibility to the students opting for various qualifications. Students can complete the course in the normal duration offered by the College or it can be shortened or prolonged as per the students' needs, abilities and capabilities. Awarding bodies provide clear guidelines for minimum and maximum time for successful completion of the course.

4. University Progression

TCPS only offers courses that have a clear progression route to universities, as a general rule level 5 qualifications enable students to enter into the final year of the university undergraduate program and level 7 leads to Advance Entry into Master level programs.

5. Enrichment Programme

TCPS plans to offer free English and IT classes for all full time registered students. The core purpose of these programs is to help the new incoming international students to settle quickly and smoothly in the new environment and enhance the English and IT skills of the existing students.

We are passionate about providing a stimulating and well-rounded learning experience for all of our students, and so our whole Enrichment Programme is offered free of charge to all full-time students.

6. Curriculum Time

The timetable runs from 9.00 am to 5.30 pm, Monday to Thursday and 10.00 am to 4.00 pm on Friday and there are four semesters in a year. Classes are normally three hours in length with activity time per subject is allocated according to the requirements of the subject, topic and students.

7. Schemes of Work

Tutors are expected to prepare a detailed Scheme of Work for each course within the first week of the semester. The subject Scheme of Work is a tutor's plan which shows broadly how the syllabus will be covered with the student group over the semester. A template is provided by the College as a guide to the information which should be recorded.

Schemes of Work are to be updated throughout the course by tutors as required. Tutors keep their own records of the Schemes of Work for their students but they are made available by tutors to the College on request.

8. Differentiation

All students are supported to work at a level and pace appropriate to their potential. The class activities enable tutors to adapt the level and pace of their teaching according to individual student need. For group activities, a differentiated approach is required to ensure that the range of abilities and interests of students is taken into account, so enabling them to experience success.

9. Homework

Tutors are expected to set certain activities as homework for students to consolidate the material taught as well as to provide an assessment of each student's progress.